

**TRUSTEE MEETING MINUTES  
OF THE  
BRISTOL KENDALL FIRE PROTECTION DISTRICT  
KENDALL COUNTY, ILLINOIS  
HELD IN THE EAST BAY  
103 E. BEAVER STREET, YORKVILLE, IL 60560  
THURSDAY, OCTOBER 14, 2021**

**REGULAR TRUSTEE'S MEETING**

**BOARD PRESIDENT JOHNSON CALLED THE MEETING TO ORDER AT 5:00 p.m. and  
DETERMINATION OF QUORUM**

Roll Call

Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea; Trustee Jeff Farren - yea

Administration present: Chief James Bateman, Deputy Chief Tom Lindblom (absent), Assistant Chief Tim Fairfield, Assistant Chief Jeremy Messersmith, Fire Marshall Michael Torrence, Minutes Recorder Darlene Perez.

The Pledge of Allegiance was recited.

**APPROVE MINUTES OF THE SEPTEMBER 9, 2021 REGULAR TRUSTEE'S MEETING**

Board Secretary Yabsley requested the September 9, 2021 minutes be revised to include the names and positions of the officers be stated in the reorganization of the board. She also requested to record who voiced their approval with an "aye" vote.

Board President Johnson entertained a motion to approve the September 9, 2021 Regular Trustee's Meeting Minutes. Motion to approve by Trustee Schwartz. Seconded by Board Treasurer Schlapp.

Roll Call

Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea; Trustee Jeff Farren - yea

Motion carried

Minutes were signed

**COMMENTS FROM THE PUBLIC**

Board President Johnson asked if there were any comments from the public. Several people from the public attended tonight's meeting to voice their opinion and concern over the possibility of a probationary firefighter being terminated.

The public who signed in were: Darin Peterson, Fred DuSell, Mark Foster, Molly Krempschi, Jed Davis, Becky Nelson, Andrew Shaw, Chuck DiVito and Ron Mattson.

Board President Johnson asked each speaker to keep their presentation to 3 minutes and allotted about 15 minutes. Approximately 9 people spoke.

Board President Johnson thanked everyone for coming at the conclusion of the comments from the public. He advised the Board will now continue on with their meeting and they are welcome to stay or to leave.

## **DISTRICT BILLS**

A travel/meal expense form was presented: D/C Lindblom for \$44.24 for travel reimbursement.

Board President Johnson entertained a motion to approve D/C Lindblom's travel expense. Motion from Board Secretary Yabsley and seconded by Trustee Schwartz.

### **Roll Call**

Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea; Jeff Farren - yea  
Motion carried

The Board List of Bills was presented for approval:

Fire - \$74,581.03; Capital - \$210,201.82; EMS - \$46,620.21; Operations - \$31,629.36;  
Insurance - \$9,326.00; Foreign Fire Insurance Board - \$905.05; Memorial - \$0.00  
Total: \$373,263.47

Board President Johnson entertained a motion to approve the District bills. Motion from Board Treasurer Schlapp and seconded by Trustee Farren.

### **Roll Call**

Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea; Trustee Farren  
Motion Carried

## **PAYROLL**

The Payroll Summary Report was presented for a total gross payroll of \$287,013.95 for the month of September, 2021 for 2 pay periods.

Board President Johnson entertained a motion to approve the Payroll. Motion from Board Secretary Yabsley. Seconded by Board Treasurer Schlapp.

### **Roll Call**

Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea; Trustee Jeff Farren - yea  
Motion carried

## **JAMES HOWARD FROM GOVERNMENTAL ACCOUNTING TO DISCUSS THE FINANCIAL REPORT**

Chief Bateman requested Item 14a. 2021 Proposed Tax Levy on the Agenda, be presented and discussed at this time

James Howard of Governmental Accounting presented and discussed the 2021 Proposed Tax Levy. He Then presented his financial report and read it out loud. The report was placed on file.

## **INTERNET TRANSFER REPORT**

The Internet Transfer report was presented for review and placed on file.

### **FIRE MARSHAL TORRENCE'S REPORT**

The Fire Marshal's Report was presented and placed on file.

F/M Torrence advised the BKFPD Annual Fall Fire Safety Open House was held in the evening of September 28th with approximately 400 people attending. The helicopter unfortunately was not able to come again.

### **ASSISTANT CHIEF MESSERSMITH'S TRAINING REPORT**

The Training and TRT Report was presented and placed on file.

### **ASSISTANT CHIEF FAIRFIELD'S REPORT**

A/C Fairfield's report was presented and placed on file.

### **DEPUTY CHIEF LINDBLOM'S REPORT**

There was nothing to report in Deputy Chief Lindblom's absence.

### **CHIEF BATEMAN'S REPORT AND GENERAL BUSINESS**

#### **A. 2021 Proposed Tax Levy**

This was presented and discussed earlier by James Howard.

#### **B. Approve 2022 Trustee Meeting and Holiday Schedule**

Chief Bateman requested Board approval of the 2022 Trustee Meeting and Holiday Schedules.

Board President Johnson entertained a motion to approve the 2022 Trustee Meeting and Holiday Schedules. Motion from Board Secretary Yabsley. Seconded by Board Treasurer Schlapp.

#### **C. Approve Mack and Associates FY 20/21 Audit**

Chief Bateman requested Board approval of the Mack and Associates FY 20/21 Audit.

Board President Johnson entertained a motion to approve the Mack and Associates FY 20/21 Audit. Motion from Trustee Schwartz. Seconded by Board Treasurer Schlapp.

#### **D. Approve FY 23 Ambulance Bid to Foster Coach for \$298,722.00**

Chief Bateman requested approval to purchase the ambulance from Foster Coach for \$298,722.00 in 2023.

Board President Johnson entertained a motion to approve the purchase in 2023 of the Foster Coach for \$298,722.00. Motion from Board Treasurer Schlapp. Seconded by Board Secretary Yabsley.

Roll Call

Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea; Trustee Jeff Farren - yea  
Motion carried

**E. Approve Hannah Wolf from Cadet to Part-time Firefighter**

Chief Bateman requested Board approval to move Cadet Hannah Wolf from the Cadet program to part-time firefighter.

Board President Johnson entertained a motion to move Cadet Hannah Wolf from the Cadet program to part-time firefighter status.

Motion from Trustee Farren. Seconded by Trustee Schwartz. All in favor of moving her over say aye. All those opposed say no. Motion passed.

**F. General Information**

- 1) Chief Bateman advised the old ambulance has sold. The buyer upcycles old ambulances in to an RV and he was very excited about his purchase.

Chief Bateman advised the need for a closed session.

**CLOSED SESSION**

President: At this time I would ask for a motion to suspend the regular meeting to enter into a closed session per 5 ILCS 120 / 2C (C)(1). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Motion by: Board Treasurer Schlapp      Second by: Trustee Schwartz  
Motion passed.

All those in favor of a closed session say aye. All those opposed say no. Motion passed.

Board President Johnson advised the board is moving to the conference room for the closed session and will return to the East Bay when concluded.

FF/PM George Richter requested permission to speak at this time before the board went in to closed session. Permission was given and he spoke on his behalf.

President: The following members are present; will the clerk please take a roll call:

**Roll Call**

Board President Johnson – yea; Secretary Phyllis Yabsley - yea;  
Treasurer Gary Schlapp – yea; Trustee Marty Schwartz – yea; Trustee Jeff Farren - yea

President: Also joining the board in closed session are:

Administration present: Chief James Bateman, Assistant Chief Tim Fairfield, Assistant Chief Jeremy Messersmith and Minutes Recorder Darlene Perez.

Closed Session began at 5:53 p.m.

President: At this time a discussion can be conducted on the subject as described in the exception list for closed sessions. No other business should be discussed. No official action may be taken in closed session.

President: At this time I would ask for a motion to adjourn the closed session and return to the regular meeting.

Motion by: Board Secretary Yabsley                      Second by: Trustee Schwartz  
Motion passed.

The closed session was adjourned at 6:31 p.m. and the board returned to the East Bay and the regular Trustee Meeting reconvened at 6:38 p.m.

President: Will the clerk please take a roll call.

Roll Call

Board President Johnson – yea; Secretary Phyllis Yabsley - yea;  
Treasurer Gary Schlapp – yea; Trustee Marty Schwartz – yea; Trustee Jeff Farren - yea

**ACTION AFTER CLOSED SESSION**

Board Treasurer Schlapp advised after much discussion and careful consideration, he moved to accept the recommendation by the District's attorney to terminate George Richter for 3 counts of insubordination. Second by Trustee Schwartz. Resolution No. 2021-01 - A Resolution Removing or Discharging a Probationary Firefighter was signed.

Roll Call

Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea - Jeff Farren - yea  
Motion Passed

**REPORTS FROM YORKVILLE PLANNING COUNCIL** – F/M Torrence

Nothing to report.

**OTHER BUSINESS OR COMMENTS FROM THE PUBLIC TO COME BEFORE THE BOARD**

Board President Johnson asked if there were any comments from the public. George Richter took the floor and commented he respected the board's decision and it's not easy times right now. Several speakers followed with comments.

**NEXT REGULAR TRUSTEE'S MEETING**

The next Regular Trustee's Meeting is scheduled for Thursday, November 11, 2021 at 5:00 p.m. at 103 E. Beaver Street, Yorkville, IL 60560.

**ADJOURNMENT**

Board President Johnson entertained a motion to adjourn the Regular Trustee's Meeting. Motion by Trustee Schwartz. Seconded by Trustee Farren.

Roll Call

Board President Ken Johnson - yea; Board Secretary Phyllis Yabsley - yea  
Board Treasurer Gary Schlapp - yea; Trustee Marty Schwartz - yea; Trustee Jeff Farren - yea  
Motion carried.

The Trustee Meeting of October 14, 2021 adjourned at 6:54 p.m.

Minutes Approved and Accepted:

Ken Johnson  
President

Phyllis A. Yabley  
Secretary